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**Job Description for Copywriter/Editor (Part Time as Needed, Remote)**

At Rescigno's, we attribute much of our success to the knowledge and expertise we have in creating high-quality and innovative fundraising campaign strategies for nonprofits nationwide. To build on this terrific momentum, we're searching for a qualified copywriter/copyeditor to work closely with our team and clients. Your success will come from your willingness to understand our clients’ mission, and effectively communicate it through fundraising writing across a variety of platforms to help clients achieve their goals.

**Objectives of this Role**

* Write and edit print and digital fundraising and stewardship communications.
* Participate in strategy meetings to ensure clients’ vision and mission are clearly communicated in all writing projects.

**Daily and Monthly Responsibilities**

* Research, conduct interviews (when requested) and write fundraising appeal letters.
* Write email and social media copy to integrate appeal messaging across platforms.
* Write and edit impact postcards, impact reports, brochures, and annual reports.
* Collaborate on projects with colleagues in other departments, as needed.

**Skills and Qualifications**

* Rescigno’s works exclusively with nonprofits, so we are looking for individuals with previous experience in fundraising, development, or advancement writing.
* Bachelor’s degree in a related discipline (fundraising, writing, communications); minimum 3-5 years prior client-based fundraising writing and editing experience.
* Strong verbal and written communication skills
* Ability to meet deadlines and work with internal staff and clients within a fast-paced, high energy environment with a high degree of integrity and professionalism in a supportive, respectful manner.
* Understanding of project management and graphic design processes

**How to Apply: Send résumé and letter of interest to Sue Rescigno at sue@rescignos.com**

We look for team members with a proven track record of creating happy, satisfied clients in a fast-paced, deadline-driven, project-oriented service-intensive environment. We are looking for individuals with a passion for creating a flawless service experience for customers.